

Telephone: 07548528754

Email: clerk@hooe-pc.gov.uk

Website: www.hooe-pc.gov.uk

Minutes of the Full Council Meeting of 10th December 2025

Attendees: Cllrs Loyd (AL), Carey (DC), Thorp (AT), Manlow (JM), Siddall-Ward (NSW)

In attendance: Jackie Scarff – Clerk (Proper Officer/RFO)

Approx 16 members of the public (MOP)

Public Questions - The chair reminded MOP's that questions were welcomed for items on the agenda.

A MOP commented that an Oak tree in the Boggs might need some attention but she would not like to see it felled.

End of Public Participation.

Business Transacted.

1. The Chairs welcome to the meeting.

The chair welcomed MOP's and Cllrs to the meeting.

2. To consider an application for co-option to the Parish Council, to allow the candidate the opportunity to address the council and answer questions. (2 minutes - this may be in person or by a statement received if the candidate is not available to attend the meeting).

The candidate spoke to explain why she would like to join the council. Cllrs asked questions and explained that there was some mandatory training, sometimes difficult decisions to be made in the best interests of the village.

3. Public Exclusion: in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted – the deliberation of candidates by Cllrs. Following the deliberation members of the public will be re admitted.

Following the candidate speech the cllrs agreed that there was no need to exclude the public and they would move straight to item 4.

4. To vote on the co-option. Nb. The vote will be by a show of hands unless a Cllr asks for a recorded vote in accordance with Standing Orders.

AL proposed that Jenny Fuller (JF) be co-opted on to the council. After being duly seconded cllrs unanimously agreed.

The meeting was paused for JF to sign a declaration of acceptance of office.

Resolved: Jenny Fuller was co-opted on to the council and joined the meeting as a cllr.

5. To receive reports to note from:

a. Parish Councilor's

JM commented that table tennis is thriving.

b. County Councillor

BB had sent a report that will be attached to the minutes. He commented that there was no decision as to whether the CC elections will take place in 2026. The mayoral elections have been

postponed. The CC is aware that there is still an issue with potholes. Devolution is taking up a large amount of time.

c. District Councillor

Cllr Fairweather (MF) reported that he and the other DC have reorganised who attends which parish council meeting due to diary clashes. The DC have been busy with the devolution agenda and then the news of a site in Crowborough being used for asylum seekers.

MF reminded cllrs about the grant opportunities, AL commented that the council are obtaining quotes and moving forward.

d. Saint Oswalds Church

The church warden read his report which will be attached to the minutes.

6. To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S85 (1)

Apologies received from Cllr Crittall for personal reasons.

- I. To consider accepting apologies
Resolved: Apologies were accepted.
- II. Other absences to note
None

7. Disclosure of Interests.

In accordance with the Localism Act 2011 and the Parish Council Code of Conduct to receive disclosures by members of personal interests in matters on agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the revised code of members conduct.

- I. Disclosable Pecuniary Interests
- II. Other Interests (non-pecuniary)

There were no interests declared.

To consider granting dispensations if requested.

Nb. Any changes to a member's register of interests should be notified to the clerk immediately.

8. To receive the minutes of the Full Council Meeting held on 10th November 2025 to be considered for approval as a true record and signed by the chair.

Motion proposed AL, Seconded JM, all agreed.

Resolved: The minutes of the full council meeting of 10th November were agreed and signed as a true record.

9. To agree to set up a Direct Debit to pay for the required annual subscription to the Information Commissioners' Office. (N.B this reduces the annual fee by £5.).

Resolved: the clerk was authorised to set up the direct debit.

10. To consider a request from the Hooe Motor club to hold the annual Motor show on the recreation ground and agree a fee for the event.

NSW commented that there was an issue with litter left last year and asked that this be dealt with for the next event.

Resolved: The cllrs agreed for the event to take place the first weekend in August, the group would be asked to ensure that there is a litter pick at the end of the event to ensure no litter is left. Cllrs agreed that the fee for 2026 would be £465.00

11. To consider work required to an oak tree at The Bogs and agree any action required.

Resolved: The clerk was asked to contact Foxhill Tree surgeons to have the tree assessed with a view to save it if possible.

12. To consider the following financial matters.

a. To receive the statement of accounts to 30 November 2025 for noting

The Accounts to 31st November were published in advance and were noted.

b. The bank reconciliation and corresponding bank statement to 30 November 2025 for noting.

The bank reconciliations were published in advance and were noted.

c. Payments to be made in November for invoices received for authorisation

Resolved: Payments were agreed as presented the clerk was authorised to add them to the bank account for authorisation.

AL declared an interest as the recipient of expenses and did not take part in authorizing the payments. It was agreed that she would not authorise the payments online and that JM and AT would.

Mulberry & Co Auditors BACS £264.30 Inv - 1747 Internal Audit
Information Commissioners Office DD £47.00 Annual Subscription
Locum Clerk BACS £1,092.90 Clerks Services
A LOYD BACS £183.54 Flower & Xmas Tree etc

d. To receive the report from the Internal auditor if available and agree any actions required.

The audit report had been circulated. The auditors highlighted that the bank balance were close to the FSCS limit and the council should consider moving some of the money. The clerk suggested an account with The Public Sector Fund, would send information to the cllrs for consideration and add an item on the January agenda. Other actions required are noted and will be dealt with by the clerk.

e. To receive the report showing Actuals v Budget for the year to date

The clerk highlighted that there was a projected spend to the end of the year. The report was noted.

f. To receive draft budget details for the year ending March 2027 for discussion with the intention of finalising in December.

The report was noted, and it was agreed that it would be discussed at the January meeting when the tax base is sent by WDC.

Resolved: The budget will be considered and finalized in January

g. To review the EMR's and agree any actions required.

The report was noted and it was agreed that they would be reviewed in January 2026.

13. To consider use of Dunks Field and agree any actions required.

The clerk explained that there are prescribed rules in the Local Government Act for how the council is able to deal with Land they own. The clerk suggested that this be sent to the cllrs in advance and an item be added to the February agenda.

Resolved: The clerk will send the cllrs details and add an item to the February agenda.

14. The date of the next meeting.

It was noted that the next meeting will take place Monday 12th January 2026 at 7pm in Hooe Village Hall.